

Clifford Hart

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26 March 2012

To: All Members of the Muswell Hill, Alexandra, Fortis Green and Highgate Area Forum and Committee

Dear Member,

Muswell Hill, Alexandra, Fortis Green and Highgate Area Forum and Committee - Thursday, 29th March, 2012

I attach a copy of the following reports for the above-mentioned meeting which were not available at the time of collation of the agenda:

1. AREA FORUM AGENDA ITEMS (PAGES 1 - 10)

(v) Area Plan – update and sign off

- **Claire Kowalska – Frontline Services – will be in attendance to talk about the final draft Area Plan in order for the Area Committee to agree and sign off.**

Yours sincerely

Clifford Hart
Democratic Services Manager

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Haringey Council

Report for:	Muswell Hill Area Forum & Committee	Item Number:	
Title:	Muswell Hill Area Plan – Final Draft for Sign Off		
Report Authorised by:	Joan Hancox, Head of Neighbourhood Services		
Lead Officer:	Zoe Swanson, Senior Project Manager		
Ward(s) affected:	Report for Key/Non Key Decisions:		
Muswell Hill, Fortis Green, Alexandra and Highgate			

1. Describe the issue under consideration

1.1 To acknowledge service responses to prospective content for the 2012/13 Area Plan and sign off Final Draft Area Plan attachment – Appendix A.

2. Cabinet Member introduction

2.1 As part of the Council's new governance arrangements seven Area Committees have been established under the Council's constitution. These Committees meet quarterly and their terms of reference include a commitment to develop an area plan which will set out priorities for the year.

2.2 The Council sees the following as the principal reasons for their use:

- To target resources at evidenced need
- To initiative two-way information sharing and joint local priority setting
- To strengthen collective responsibility
- For transparency of expenditure
- To improve attendance through stronger public stakes
- To improve the resolution of local problems
- To improve the delivery of priority local services



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3. Recommendations

3.1 Committee Councillors to agree the draft plan as final and agree performance management / monitoring commitments for the coming year (to be considered as part of the current Governance Review looking at Council Committee arrangements).

4. Other options considered

N/A

5. Background information

5.1 Online consultation, service data and a public workshop informed the development of the area plan. Consultation raised a range of issues but the following were identified as key concerns:

1. Improving childcare (access & affordability)
2. Achieving Environmental Improvements and Local Involvement
3. Supporting Visible Enforcement
4. Supporting Local Businesses and employment
5. Youth Opportunities
6. Development of community hubs
7. Reducing Crime & ASB
8. Improving Transport / Connectivity
9. Increasing Access to Affordable Housing
10. Ensuring Appropriate Management of Houses of Multiple Occupation (HMO)

5.2. Following the consultation stage, these issues and a range of prospective activity was put to services and partner organisations for their response. Services and partners were asked to respond in terms of feasibility, timescales and measurability.

6. Comments of the Chief Finance Officer and financial implications

6.1 There is no specific budget allocation to implement any Area Action plans developed and thus any actions would need to be funded from existing resources being re-prioritised or targeted as necessary. If this is not possible actions could only be pursued once a Cabinet decision to provide funding is made.

7. Head of Legal Services and legal implications

7.1 The Head of Legal Services has been consulted in the preparation of this report and confirms that the Council's protocol covering Area Committees sets out the responsibility of each Area Committee to develop its 3 year area plan. There are no legal implications arising from this report.

8. Equalities and Community Cohesion Comments



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8.1 The development process for the plan will continue to ensure the views of a wide range of stakeholders are sought and listened to. Discussion at the October workshop was based on robust area profile data, which included information on health inequalities, population profile and Index of Multiple Deprivation (IMD) findings. Addressing the issues and priorities identified through the area plan development would help to tackle some of the existing inequalities and disadvantage in the area.

9. Head of Procurement Comments

N/A

10. Policy Implication

N/A

11. Use of Appendices

11.1 Appendix A – Draft Area Plan

12. Local Government (Access to Information) Act 1985

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FINAL DRAFT AREA PLAN

Appendix A: Muswell Hill, Alexandra, Highgate and Fortis Green Area Committee – Final Draft Area Plan

Key Themes: Conservation & Sustainability

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
1. Improving Childcare (access and affordability)	Map local authority and private provision vs. local need to evidence problem	Each year, the Early Years service undertakes a Childcare Sufficiency Audit, which contains this level of data.	Ros Cooke – Early Years Service
	Issue listed as future Forum / Committee agenda item: "Childcare provision in the local – understanding levels of need and identifying issues"	Agreed (Chair to determine date for item)	Ros Cooke – Early Years Service
2. Environmental Improvements and Enhanced Local Decision- making	Investigate park and street tree / bush maintenance budgets in consultation with local Friend of Parks Groups	The Neighbourhood Action Team is responsible for maintaining trees and greenery on public highways (not that on private property / private land). The public can report issues for the team to investigate and deal with when deemed necessary.	Michael McNicholas – Neighbourhood Action Team Manager
	Investigate opportunities for Area Committee and residents to have larger say/control over Council budgets and feed this into Governance Review of Area Committees and report findings / recommendations	This will be considered as part of the currently ongoing Governance Review (of which Area Chairs are part of). The final recommendations and actions to come out of the Governance Review will be communicated to Area Forums.	Stuart Young – Assistant Chief Executive
	Support and encourage community reporting of incidents by promoting the best ways to report issues	The fastest way to report incidents is through the Council's report a problem webpage (http://www.haringey.gov.uk/report-it). It is much slower to report an incident via fixmystreet etc. The Council is currently working on a "LoveHaringey" application for use on smart phones by staff and	Joan Hancox – Head of Neighbourhood Services

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
2. Environmental Improvements and Enhanced Local Decision- making (cont.)	Influence Neighbourhood Action Team work programme 2012/13 to: <ul style="list-style-type: none"> • Strengthen information/ reporting / response process to ensure issues are dealt with and cases closed as appropriate • Ensure NAT commitment to prioritising clean up and enforcement against litter, dumping and environmental eyesores 	consideration will be given to extending this to residents. We will be work with residents to identify local priorities for Single Frontline services during 2012/13.	Michael McNicholas – Neighbourhood Action Team Manager
	Tackle grot-spots (litter / fly tipping) e.g. Vervan Court and Kelland Close and Coldfall Estate, Broadway) – contact resident groups in area	The Neighbourhood Action Teams will work with residents to tackle ensure grot-spots are targeted. One of the work programme priorities for Neighbourhood Action Teams is to build relationships with resident groups and schools during 2012/13.	Michael McNicholas – Neighbourhood Action Team Manager
	Homes for Haringey to work with local residents to identify potential sites for temporary or permanent community allotments	This requires Tenancy Mgmt/Resident Involvement to work with residents to identify sites/apply for funding so success depends on resident commitment and funding availability. HfH will undertake a piece of work in 12/13 to assess viability	Joe Boake - Community Outreach Officer (Homes for Haringey)
	Oversee lighting replacement & pavement maintenance (e.g. Priory Park & Broadway)	Unable to commit to this due to unknown level of funding beyond 2012/13 and that funding has already been allocated to other locations.	Tony Kennedy – Head of Sustainable Transport

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
<p>3. Local Planning & Development and Strengthening Community Involvement</p>	<p>Explore appetite for a Neighbourhood Plan (Localism Act)</p> <p>Ensure commitment from Council Planning service to support Neighbourhood Forum activity (with provision of guidance)</p> <p>Strengthen local planning consultation processes</p>	<p>The Council's Planning department will support local residents if there is a local appetite to form a Neighbourhood Forum / develop a Neighbourhood Plan.</p> <p>This issue is an agenda item at the Area Forum taking place on Thursday 29 March (item 1: III) "Planning and the Localism Act (particularly Highgate and cross-boundary issues)"</p>	<p>Nick Powell – Head of Carbon Management and Sustainability</p>
	<p>Opportunity for local response to Council's review of parking charges</p>	<p>This issue is an agenda item at the Area Forum taking place on Thursday 29 March (item 1: I) "Planning Enforcement"</p> <p>The post-implementation review of the parking charge increase will be presented to Cabinet early in the 2012/13 financial year. The desktop exercise will focus on data gathered during the review, any feedback received from the community during the past year will be considered, however due to time and resource constraints specific public feedback will not be invited.</p>	<p>Nick Powell – Head of Carbon Management and Sustainability</p> <p>Ann Cunningham – Head of Traffic Management</p>
	<p>4. Supporting Local Businesses and Employment</p>	<p>Promote an understanding of Council Planning powers in regard to ensuring mixed use business</p>	<p>Service is happy to provide guidance on current planning powers relating to business premises</p>
<p>Encourage local businesses to take on apprenticeships and investigate use of local and national initiatives available</p>		<p>This activity is already underway and is encouraged through TC Business Group meetings</p>	<p>Martin Tucker – Regeneration Manager, Employment & Skills</p>
<p>Investigate costs and external funding / trader contribution for radio scheme</p>		<p>It should be noted that despite concerted efforts to improve usage of the existing radio schemes take up remains low. Traffic Management will liaise with colleagues in Planning and Regeneration who lead on</p>	<p>Ann Cunningham – Head of Traffic Management</p>

FINAL DRAFT AREA PLAN

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
		the installation for the existing the radio schemes, to investigate feasibility of further radio schemes.	
	Map current youth provision vs. need in local area to evidence scale of problem	A mapping exercise has been completed that can be taken to the Area Forum and further refined to provide the information residents seek. Suggest 'Youth Provision' is a future Area Forum & Committee item	Belinda Evans – Head of Youth, Community and Participation
5. Youth Opportunities	Establish stronger local relationship with Exposure Magazine to engage local youth	The Council has a strong relationship with Exposure Magazine. If the Area Forum seeks to grow this relationship locally, suggest this is part of a future 'Youth Provision' Area Forum and Committee item (as above)	Belinda Evans – Head of Youth, Community and Participation
	Investigate potential for an Annual Youth Area Forum or better engagement between young people and Forum (year two)	Work is underway to establish a West Network Youth Forum in 2012/13 and in year 2 the plan would be to look at how the adult and young people forums link together.	Belinda Evans – Head of Youth, Community and Participation
6. Developing Community Hubs	Investigate position of Council plan for community hubs and engage officer leads to feed into process (Hornsey Library is trialling a Libraries Community Hub offering a range of advice services – review of pilot to see if it can be delivered across borough (& influenced locally)	There is scope to expand the community hub model being piloted in Hornsey. The Corporate Property review, the Customer Contact Review and the forthcoming Library Service Review will influence and determine that decision. This decision will be reported back to the Area Forum. More broadly, the library service is developing a broader offer within constraints of smaller library spaces. Currently all libraries have public computers and customers have access to the internet and on-line resources.	Maria Stephanou – Principal Officer Library Service Delivery
7. Reducing Crime & Anti Social Behaviour	Alignment of Area Committee and SNT priority setting	A new Local Policing Model is being implemented and promoted by the MET Police Commissioner with additional police resources coming to Haringey. The borough is divided into 4 'clusters' and priorities will be	Claire Kowalska – Community Safety and Engagement Manager & Mark Long – Chief

FINAL DRAFT AREA PLAN

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
7. Reducing Crime & Anti Social Behaviour (cont.)	SNT to put emphasis on property crime activity	set at a ward and cluster level. Discussions with relevant police colleagues are underway and a presentation on the new policing arrangements is envisaged for the Summer Area Committee. Actions for this area of the plan will, therefore, be agreed after this. Property crime concerns and evidence base to be discussed at 'cluster' level with the relevant Inspector and Committee Chair (April – June 2012)	Inspector Safer Neighbourhoods
	Make use of enforcement cameras to tackle night- time economy crime	The Councils entire network of CCTV cameras are used to detect crime during night time hours. Those cameras are monitored at the Councils CCTV Control Room by our specialist provider. We also expect to gain access to additional TfL cameras, which would be used at specific times subject to TfL agreement.	Claire Kowalska – Community Safety and Engagement Manager & Mark Long – Chief Inspector Safer Neighbourhoods
	Investigate use of self- financing cameras	Exploring options / need for additional cameras, including 'self financing' cameras can be undertaken with a view to 2013/14 but this will require appropriate resourcing.	Ann Cunningham – Head of Traffic Management
8. Improving Transport / Connectivity	Issue listed as future Forum / Committee Agenda Item: "Local Bus Routes" with representation from TfL in attendance Write to TfL, Mayor of London to lobby for West- East route	Agreed (Chair to determine date for item) The Council's Transport Forum takes place every 3 months and an item can be included at a future meeting on the topic of bus routes. The Council have been seeking improvements to east west bus routes across the borough and into adjoining boroughs over many years. We are seeking a review of bus services by TfL and welcome Chair's and residents input to lobby TfL.	Malcolm Smith – Team Leader, Transportation
	Deliver a local Road Safety	Sustainable Transport team will be happy to work with	Tony Kennedy –

Aspiration (3 year vision)	YEAR ONE ACTIVITY 2012/13	Detail	Lead Service & Lead Officer Contact
	Campaign (pedestrians and cyclists focus)	the Area Forum on a road safety campaign during 2012/13, following an analysis of the road safety issues in the area and specific locations of concern to residents.	Sustainable Transport Manager
9. Increasing Access to Affordable Housing	Issue listed as future Forum / Committee Agenda Item: "Access to Affordable Housing locally" with representation from relevant Service	Agreed (Chair to determine date for item)	
10. Appropriate Management of Houses of Multiple Occupation (HMOs)	Named Neighbourhood Action Team officer to be main link for area into HMO team activity / reporting process Issue listed as future Forum / Committee Agenda Item: "Update on any local HMO enforcement activity"	The quickest way to report an issue with an HMO is to contact the HMO Team on 020 8489 5521 or by emailing environmentalhealth.andhousinggroup@haringey.gov.uk . You can also report a problem through the Council's report a problem webpage. A report on HMO enforcement activity can be a future Area Forum item if requested but there is no specific local programme of enforcement. HMO work plan is prioritised to ensure limited resource is used effectively. The team therefore prioritise reports against properties that meet the following criteria: - 3+ stories - 5 or more people - 2 or more households - Shared facilities	Steve Russell – Manager, Housing Improvement Team (Private Sector) Steve Russell – Manager, Housing Improvement Team (Private Sector)